

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
DECEMBER 10, 2013                      7:00 PM                      ROOM 210 OF THE HIGH SCHOOL

PRESENT:                                      Judi Buckalew, John Boogaard, Robert Cahoon, Kari Durham Kelly Ferrente, Danny Snyder, Gary Sproul

Elena LaPlaca, Cinda Lisanto, Robert Magin, Laura McDorman, John Walker and approximately 25 guests.

ABSENT/EXCUSED                              Phil Wagner

CALL TO ORDER                              President Kari Durham called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

1. APPROVAL OF AGENDA                      Danny Snyder moved and Judi Buckalew seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of December 10, 2013.

2. PUBLIC ACCESS                              Cary Merritt reported that Cougar Cupboard was sponsoring a Food Link mobile food truck on December 21<sup>st</sup>. It is expected that 500 + people will participate.

3. PRESENTATIONS                              No presentations were made.

4a. ADMINISTRATIVE REPORTS                      Jennifer Hayden reported on the number of teacher observations, walk-throughs and review of Option B plans she and June Muto have done at the elementary building. She also reported that she has collected and is evaluating data from students in Kindergarten and Grade 1 to assess the effectiveness of the Jump Start program.

Kathy Goolden reported that the Special Education department is working with Teaching Assistants to provide staff development for co-teaching both regular and special education students.

Kathy Hoyt reported that Paul Benz has been sending out Friday updates to staff and to students' families. He is also sponsoring Coffee and the Common Core. Five parents attended the session. Eight staff members are part of the school improvement team. Assessment results from mid-terms will be used to drive instruction during the second semester.

As a comparison of the positive changes in the High School, there were six physical altercations last year at this time. This year there have been only two. The building is calm and attitudes are positive.

Teacher observations, walk-throughs are being completed at the High School.

Mark Mathews reported that 34 parents participated in math night at the Middle School. A Physician's Assistant will be the guest at the next session of career exploration and college preparation for students. Mr. Mathews reported on his progress with teacher observations.

John Walker stressed that teacher observations are a team effort. It is critical that staff see, hear and have exchanges with building administrators. The sharing of instruction in the classroom is for both students and staff. Teachers need to be supported and APPR offers that type of support and opportunity for growth.

Scott Baker reported that the district held emergency procedural drills in each building. All went well. He thanked law enforcement for the support they provided and for their willingness to participate in making our schools safe.

Michele Sullivan reported that Regents review has begun in ALC for 18 to 20 students.

We are expecting notification from SED on the awarding of a UPK Grant. It would pay for transition from half-day to full-day program. The amount would be approximately \$210 for the remainder of this year.

She was notified today that the district received a Title 6 grant in the amount of \$26,000. The funds will be used to support all after school tutoring in the district.

She attended a 21<sup>st</sup> Century Grant conference. This district is in round 6 of funding and the district is in very good standing with how the funds are utilized.

Megan Paliotti reported on the number of new referrals she has received for student evaluation.

#### 4b. BUILDINGS & GROUNDS

No report was given.

#### 4c. BUDGET COMMITTEE

Kari Durham reported that the first budget committee was to review the financial state of the district, to discuss an overview of future state aid to anticipate what the County may decide in terms of the sharing of sales tax funds.

#### 4d. SAFETY COMMITTEE

Scott Baker reported that winter weather safety precautions are now posted in all buildings. The committee had a discussion of how the lockdown drills went and the possibility of creating an assessment instrument for future drills.

#### 4e. COMMUNITY LINKAGE

Kari Durham discussed the community forums and stressed the importance of holding sessions that fostered open discussion with the board about the capital project. This Board has worked well together and members should be proud of their efforts. While not all members agree on the issue, the team continues to do hard work and the Board is transparent and open to honest discussion unlike 5 – 7 years ago.

Judi Buckalew commented that what this Board did is great service to the community and gave kudos for weathering reticule from the community.

Kari Durham addressed some of the misinformation printed in newspapers in recent weeks. Maintaining manageable class size is very important to the board and class size will not increase should the capital project go through. In terms of the number of administrators; the number of pupils per building dictates how many administrators are in each building.

Mrs. Durham acknowledged that there is no definitive answer as to which educational program is best for any student. The board asked what would be best for North Rose - Wolcott. The decision by the Board of Education to adopt the K-6/7-12 model was not arbitrary or a dream. A great deal of discussion, research, financial projections, fact gathering and input from teachers, staff, and administration took place over the last two and one-half years.

4f. STUDENT BOARD  
MEMBER REPORT

Laura McDorman reported that Dakota White was named MVP at the Byron-Bergen wrestling match. A boys' basketball game will be featured on YNN News. The High School Student Council will be conducting a drug and alcohol awareness presentation to Middle School students.

District employees contributed over \$2,400 during the United Way campaign.

4f. OTHER GOOD NEWS

Judi Buckalew announced that the Middle School After The Bell program won the best decorated tree contest sponsored by the Chamber of Commerce.

5a. LETTER OF INTENT TO  
RETIRE: SUSAN MALONE

Robert Cahoon moved and Kelly Ferrente seconded the following motion. It passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts with thanks for years of service, the letter of resignation for the purpose of retirement from Susan Malone, effective April 23, 2014.

5b. CURRICULUM AND  
INSTRUCTION UPDATE

Cinda Lisanto reported on the last staff development days which were held in Newark in conjunction with teachers from Clyde-Savannah and Newark. She discussed plans for the next conference day in March 2014.

She reported on recent meetings in Albany.

5c. BUSINESS ADMINISTRATOR  
UPDATE

Bob Magin distributed a spreadsheet outlining the savings realized by the district since closing the Florentine Hendrick Building. He reported that the Single Audit Report [Federal, Grant and Extraclassroom funds] has been received and the Audit Committee will need to meet to review and make a recommendation to the Board.

Mr. Magin explained that the Tax Cap formula is very complicated. The calculation base is 2 percent or the change in CPA, which will be set at 1.5 percent this year. He anticipates that the levy limit for 2014-15 budget will be between 1.5 and 1.7 percent. Should the proposed budget go over that limit the district would need at least 60% of the votes for the budget to be positive.

Gary Sproul commented that the district and the Board must be judicious in assessing staffing needs and budget projections.

John Walker reminded the Board that it is the responsibility of the Superintendent to determine how much staff is needed in each building. Administrators discuss needs and if staff is needed, it is up to the Superintendent to make the recommendation to the Board with justification to support the delivery of instruction.

5d. SUPERINTENDENT'S  
UPDATE

An auditor for the Teacher Leadership Grant conducted a site visit. She was very impressed with how the district is using the grant funds.

No candidate was chosen during the recent round of interviews for Director of Instruction and Curriculum. The application process is reopened and another round of interviews will be conducted.

The sharing of sales tax discussion with Wayne County Board of Supervisors is on-going. All superintendents have spent a tremendous amount of time and effort, as have teachers and other district staff.

6. CONSENT AGENDA

Robert Cahoon moved and Gary Sproul seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of November 7, 2013.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of November 12, 2013.

6b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

#0029-\$882,654.45      #0031-\$897,682.13      #0032-\$532,783.59  
#0033-\$435.13

6c. RECOMMENDATIONS OF  
CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated October 16 and 30, and November 1, 6, 8, 12, 13, 15, 18, 20 and 21, 2013, and the Committee on Preschool Special Education dated November 19, 2013, and instructs the Superintendent to implement the

recommendations on behalf of the following individuals identified by student number: 13272 13242 13270 12155 11318 10495 13263 10199 10180 09385 10639 10534 11465 10507 11212 13124 11334 12440 12479 11209 11424 11231 11860 13207 11119 12608 11447 12963 IEP Amendments: 12762 10403 10232 11573 12537 12883 12281 12429 11598 10600 12163 12699 12547 12062

6d. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

6e. TRASURER'S REPORT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer's Reports for October 2013.

6f. FOOSBALL CLUB

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the creation of the Foosball Club at the High School.

Be it further resolved that John O'Brien be appointed the volunteer advisor for this club, effective December 11, 2013 through June 30, 2014.

6g. FOOD & CAFETERIA BID

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the North Rose-Wolcott Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating

districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

6h1. CREATION OF TEACHING POSITION/INCREASE OF ADMINISTRATIVE POSITION

Section 1: Be it resolved, that a position in the following tenure area be established in accordance with the rules of Part 30 of the Rules of the Board of Regents, effective December 11, 2013:  
School Psychologist tenure area .4 full time equivalent

Section 2: Be it resolved, that a position in the following tenure area is increased as stated, effective December 11, 2013  
Coordinator of Pupil Services increase from .75FTE to .8 FTE

Section 3. Be it further resolved, that the Board has determined that the following individual is currently appointed to the positions established in Section 2.  
Coordinator of Pupil Services Tenure Area Megan Paliotti

6h2. RECALL SCHOOL PSYCHOLOGIST EMILY MEISCH

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, having created a .4FTE School Psychologist position, now approves the recall of Emily Meisch from the established preferred eligibility list effective December 11, 2013 through June 30, 2014 as follows:  
Certification: School Psychologist  
Tenure Area: Psychology  
Appointment Date: December 11, 2013 – June 30, 2014  
Salary: Step J @ .4: \$19,470 to be prorated to start date.

6h3. APPT. FOOD SERVICE HELPERL HEATHER POLACEK

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Heather Polacek as a Food Service Helper, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows: \$9.75/hr., 4 hrs/day, total estimated annual salary of \$7,293, prorated to start date, effective November 18, 2013,

6h4. APPT. TEACHER AIDE JONATHAN TOPPING

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Jonathan Topping as a Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows: \$9.75/hr., 7 hrs/day, total estimated annual salary of \$12,968, prorated to start date, effective November 18, 2013,

6h5. PERMANENT APPT. NICOLAS AMAN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Nicolas Aman as a Cleaner, effective December 17, 2013.

6h6. LEAVE OF ABSENCE  
CAITLYN BISHOP  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the unpaid child rearing leave of absence for Caitlyn Bishop from approximately May 12 – June 1, 2014.

6h7. CREATE CO-CURRICULAR  
POSITION: MUSICAL/DRAMATIC  
PRODUCTION BUSINESS  
ADVISOR  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the creation of a Musical/Dramatic Production Business Advisor co-curricular position, effective December 11, 2013.

6h8. COACHING APPT.  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointment:

Alex Richwalder  
JV Volleyball Coach                      Step 1/ Yr. 2      Salary: \$2013

6h9 APPT. CAPITAL PROJECT  
VOTE CHAIRPERSON  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Elizabeth Cotten as the Chairperson of the Capital Project Vote on December 12, 2013.

6h10. WAGE ADJUSTMENT  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorize an hourly rate of pay adjustment for Recreation Attendants to \$8.00/hr. in order to comply with minimum wage requirements, effective December 31, 2013 as follows:

Allan K. Ball              Erich S. Kaempffe      Geoffrey A VanDuyne  
Karli S. Bromley      Sundra L. Besaw              Joseph A. Bunette, II

7. INFORMATION ITEMS  
*The Advocate*, October/November 2013

9. PUBLIC PARTICIPATION  
No one asked questions about agenda items.

ADJOURNMENT  
Robert Cahoon moved and Kelly Ferrente seconded the following motion. It passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:03 PM.

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Clerk of the Board of Education